
SUPPLY CONTRACT NOTICE

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF GENERATORS, INVERTERS-CHARGERS SYSTEMS, GEOPHYSICAL/HYDROGEOLOGICAL, LABORATORY, OFFICE /ICT EQUIPMENT AND VEHICLES

Location –Akwa Ibom, Bayelsa, Delta, Edo and Rivers States of Nigeria.

1. Publication reference

EuropeAid/137041/IH/SUP/NG

2. Procedure

International Open Procedure.

3. Programme title

Niger Delta Support Programme (Component 3- Water and Sanitation)

4. Financing

Financing agreement: NG/FED/022-910

5. Contracting authority

National Authorizing Officer (NAO) of EDF representing the Federal Government of Nigeria.

CONTRACT SPECIFICATIONS

6. Description of the contract

This contract involves the supply, delivery, unloading, installation, and commissioning by the Contractor of the following goods; Generators, Inverters-Chargers Systems, Geophysical/Hydrogeological Equipment, Laboratory Equipment, Vehicles (Pickups And Minibuses), Office Equipment And ICT Equipment, all complete with all accessories and hands on training, and software (both proprietary and tailor-made) complete with appropriate training and pilot implementation.

7. Number and titles of lots

5 (five) lots:

- **Lot n° 1**, Supply, delivery, installation and commissioning of Generators, Inverters-Chargers Systems

- **Lot n° 2**, Supply and delivery of Geophysical/Hydrogeological Equipment, (complete with all accessories);
- **Lot n° 3**, Supply and delivery of Laboratory equipment, (complete with all accessories).
- **Lot n° 4**, Supply, delivery and installation of Office Equipment, ICT equipment (complete with all accessories), including Operating and Application software (both proprietary and tailor-made) with appropriate hands on training and pilot implementation;
- **Lot n° 5**, Supply and delivery of Vehicles (pickups and minibuses) (complete with all necessary accessories);

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation in tendering is open on equal terms to natural and legal persons (participating either individually or in a grouping – consortium - of tenderers) which are established in one of the Member States of the European Union, ACP States or in a country or territory authorised by the ACP-EC Partnership Agreement under which the contract is financed (see also item 22 below). Participation is also open to international organisations. All goods supplied under this contract must originate in these countries.

All supplies under this contract must originate in one or more of these countries.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of:

- Lot 1: EUR 550
- Lot 2: EUR 11,500
- Lot 3: EUR 1,000
- Lot 4: EUR 8,300
- Lot 5: EUR 6,500

when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

A mandatory information meeting will be held on **Tuesday, April 11 2017 at 10:00am** prompt.

The venue of the meeting is at

**General Conference Room,
4th Floor, Ministry of Budget and National Planning
Plot 421, Constitution Avenue,
Central Business District,
Abuja, Nigeria.**

Contact details to confirm attendance: ijebusomma35@yahoo.com;
opa.lanre@gmail.com

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

15. Period of implementation of tasks

The period of implementation of the tasks shall be **120 days** for all lots until provisional acceptance.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) **Economic and financial capacity of tenderer** (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public

body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

The selection criteria for tenderers to Lot 1-5 are as follows:

a) Average annual turnover:

- Lot 1: The average annual turnover of the tenderer must exceed **EUR 165,000** for the last 3 years (2014, 2015, 2016):
- Lot 2: The average annual turnover of the tenderer must exceed **EUR 3,450,000** for the last 3 years (2014, 2015, 2016):
- Lot 3: The average annual turnover of the tenderer must exceed **EUR 308,000** for the last 3 years (2014, 2015, 2016)
- Lot 4: The average annual turnover of the tenderer must exceed **EUR 2,500,000** for the last 3 years (2014, 2015, 2016):
- Lot 5: The average annual turnover of the tenderer must exceed **EUR 1,950,000** for the last 3 years (2014, 2015, 2016):

b) Current ratio (current assets/current liabilities) in the last 3 years (2014, 2015, 2016) for which accounts have been closed must be at **least 1**. In case of a consortium, this criterion must be fulfilled by each member.

2) **Professional capacity of tenderer** (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

The selection criteria for tenderers to Lot 1-5 are as follows:

Lot 1: Supply, delivery, installation and commissioning of Generators, Inverters-Chargers Systems

- a) Should possess a professional certificate appropriate to this contract or is a registered business concern whose area of specialization include supplies and delivery of mechanical, electrical/electronic equipment or similar relevant field;
- b) Have at least the following as key personnel to take charge of the contract:
 - 1 No. Mechanical or Electrical Engineer (with 5 years minimum experienced in the supply, installation and commissioning diesel driven electrical power generators of 15kva or more capacity; 1 No. Electrical Engineer (with 5 years minimum experienced in the supply, installation and commissioning of DC Inverter electrical power system of 2.5kva or more capacity),
 - 2 no. technicians (with 5 years minimum experienced in installation and commissioning diesel driven electrical power generators of 15kva or more capacity).
 - 2 no. technicians (with 5 years minimum experienced in installation and commissioning of DC Inverter electrical power systems of

2.5kva or more capacity).

Copies of their Curriculum Vitae should be included in the tender.

Lot 2: Supply and delivery of Geophysical/Hydrogeological Equipment, (complete with all accessories);

- a) Should possess a professional certificate appropriate to this contract or is a registered business concern whose area of specialization include supplies and delivery of hydrogeological/geotechnical, water engineering equipment or similar relevant field;
- b) Have at least the following as key personnel to take charge of the contract:
 - 1 No. Hydrogeologist or Civil /Geotechnical Engineer (with 5 years minimum experienced in the supply, and commissioning of Geophysical/Hydrogeological/Geotechnical Equipment including Drilling Rig capable of up to 300m depth drilling,
 - 2 no. technicians (with 5 years minimum experienced in operations of key Geophysical/Hydrogeological/Geotechnical equipment.

Copies of their Curriculum Vitae should be included in the tender.

Lot 3: Supply and delivery of Laboratory equipment, (complete with all accessories).

- a) Should possess a professional certificate appropriate to this contract or is a registered business concern whose area of specialization include supply and delivery of laboratory equipment or similar relevant field;
- b) Have at least the following as key personnel to take charge of the contract:
 - 1 No. Scientist (with 5 years minimum experience in water analysis and supply and delivery of water analytical laboratory equipment).

Copies of their Curriculum Vitae should be included in the tender.

Lot 4: Supply, delivery and installation of Office Equipment, ICT equipment (complete with all accessories), including Operating and Application software (both proprietary and tailor-made) with appropriate hands on training and pilot implementation

- a) Should possess a professional certificate appropriate to this contract or is a registered business concern whose area of specialization include Information Technology equipment, application installation supplies, deliveries, commissioning and training;
- b) Have at least the following as key personnel to take charge of the contract:
 - 5No. ICT Experts (with 5 years minimum experience in the supply,

application, installation, and commissioning of data base management system (DBMS);

- 1 No. Computer Engineer (with 5 years minimum experienced in the IT equipment supplies, installation and commissioning.
- 5 Nos. Technicians (with 5 years minimum experience ICT equipment installation and commissioning.

Copy of their Curriculum Vitae should be included in the tender.

Lot 5: Supply and delivery of Vehicles (pickups and minibuses) (complete with all necessary accessories);

- a) Should possess a professional certificate appropriate to this contract or is a registered business concern whose area of specialization include supply and delivery of motor vehicles, auto mobile technology or similar relevant field;
- b) Have at least the following as key personnel to take charge of the contract:
 - 1No. Business Sales Executive (with 5 years minimum experience in motor vehicle dealership sales, supply and delivery management of 10nos or more vehicle single fleet transaction) and
 - 1 No. Technical Manager (with 5 years minimum experience in motor vehicle dealership, supply and delivery management of 10nos or more vehicle fleet transaction),
 - 2 no. technicians (with 5 years minimum experience in motor vehicle supply and delivery operations).

Copy of their Curriculum Vitae should be included in the tender.

- 3) **Technical capacity of tenderer** (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

Lot 1: Tenderer has implemented under at least one contract or maximum 2 contracts with a single or combined budget of at least **EUR 83,000** in delivery, installation and commissioning of diesel driven electrical power generator(s) of 15kva or more capacity and DC Inverter electrical power systems of 2.5kva or more capacity which were implemented during the following period: 5 years from the submission deadline (June 2012 to May 2017).

Lot 2: Tenderer has implemented under at least one contract or maximum 2 contracts with a single or combined budget of at least **EUR 1,725,000** in supply and commissioning contract of Geophysical or Hydrogeological or Geotechnical equipment including Drilling Rig capable of up to 300m depth drilling which was implemented during the following period: 5 years from the submission deadline (June 2012 to May 2017).

Lot 3: Tenderer has implemented under at least one contract or maximum 2 contracts with a single or combined budget of at least **EUR 155,000** the supply and delivery of water analytical laboratory equipment which was implemented

during the following period: 5 years from the submission deadline (June 2012 to May 2017).

Lot 4: Tenderer has implemented under at least one contract or maximum 2 contracts with a single or combined budget of at least **EUR 1,250,000** in supplies, delivery, application, installation, commissioning and training of data base management system (DBMS) which was implemented during the following period: 5 years from the submission deadline (June 2012 to May 2017).

Lot 5: Tenderer has implemented under at least one contract or maximum 2 contracts with a single or combined budget of at least **EUR 970,000** for sales, supply and delivery of motor vehicles of 10 or more fleet which was implemented during the following period: 5 years from the submission deadline (June 2012 to May 2017).

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

In a case where a tenderer applies to more than one lot - the selection criteria for each of the lots will be applied cumulatively. The tenderer must comply with the cumulative selection criteria for each lot being tendered for, as detailed above.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

17. Award criteria

Price

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

Mr. S.O. ELOHO

Director International Cooperation Department
Ministry of Budget and National Planning (MBNP);
2nd Floor; Room 202
Plot 421, Constitution Avenue, Central Business District,
Abuja, Nigeria

E-mail: sam_uye@yahoo.com; opa.lanre@gmail.com; ijebusomma35@yahoo.com

(Mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

19. Deadline for submission of tenders

09:30a.m (Nigerian time GMT+1) on Tuesday, May 23, 2017

Any tender received by the Contracting Authority after this deadline will not be considered.

20. Tender opening session

10:30a.m (Nigerian time GMT+1) on Tuesday, May 23, 2017

Venue of tender opening session:

**The Conference Room, 4th Floor,
Ministry of Budget and National Planning Commission (MBNP);
Plot 421, Constitution Avenue, Central Business District,
Abuja, Nigeria**

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Annex IV to the Partnership Agreement between the members of the African, Caribbean and Pacific Group of States of the one part, and the European Community and its Member States, of the other part, signed in Cotonou on 23 June 2000 as amended in Luxembourg on 25 June 2005 and in Ouagadougou on 22 June 2010. Reference is made to Annex IV as revised by Decision 1/2014 of the ACP-EU Council of Ministers of 20 June 2014.

23. Additional information

The Ministry of Budget and National Planning is open from 8.30am – 4 .00pm (Monday to Friday), except on national public holidays.